

Council Tax

Exemption application for an unoccupied property owned by a charity



You may get an exemption (which means you don't have to pay Council Tax) for a property if it:

- is unoccupied and has been for less than 6 months
- is owned by a charity or charitable organisation, and
- was last used for the purpose of a charity or charitable organisation.

You must tell us within 21 days of any changes that could effect the exemption, for example if the property becomes occupied.

About the property

Address of the property

Postcode:

Council Tax account number (if known)

Name and address of the of the organisation or charity if different

Postcode:

When was the property last occupied?

When the property was last occupied, what was it used for?

Name of the previous occupier

What are the main aims and objectives of your organisation or charity?

Please provide information on how the previous occupier met the objectives of your charity:

Is the organisation a registered charity? Yes No

Is the organisation a registered Friendly Society? Yes No

Is the organisation registered under the Industrial and Provident Societies Act 1965? Yes No

Charity or society registration number

About you

First name:

Last name:

Daytime phone number:

Email address:

Your position within the organisation

Declaration

I confirm the details given are correct and that I will notify you of any relevant changes that could result in an amendment to this exemption within 21 days of the change. I understand that if I give information that is false this could lead to a penalty or legal proceedings being taken against me.

Your signature:

Date:

Once you have filled in this form and signed the declaration please return it to your local authority:

Canterbury City Council
Council Tax Section
Military Road
Canterbury, Kent
CT1 1YW
www.canterbury.gov.uk

Dover District Council
Council Tax Section
White Cliffs Business Park
Dover, Kent
CT16 3PJ
www.dover.gov.uk

Thanet District Council
Council Tax Section
PO Box 9, Cecil Street
Margate, Kent
CT9 1XZ
www.thanet.gov.uk