

# Housing Benefit BACS Payments

To have your Housing Benefit paid direct to your bank or building society account by BACS transfer, please fill in this form.



Unfortunately, we are not able to pay into some accounts, such as Individual Savings Accounts (ISAs), Post Office Card Accounts and some Savings Accounts. If you are not sure about the account you want to use, please ask your bank or building society.

If you close your account, or change bank accounts, please tell us as quickly as possible, or your payments could be delayed.

First name:

Last name:

Daytime phone number:

E-mail address:

Address:

Postcode:

Benefit claim number or  
landlord reference:

Are you a:

Tenant

Landlord

If you are the landlord, please tell us your tenant's name and address on the back of this form.

Name of your bank or building society:

Address of your bank or building society:

Postcode:

Please turn over

Names as they appear on the account:


Branch sort code:

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Account number:

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Building society account/roll number:

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If you are the landlord, please tell us the name and address of the tenant:

Tenant's first name:

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Tenant's last name:

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Tenant's address:

Postcode:

Your signature:

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Date:

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**Once you have filled in this form and signed it please return it to your Local Authority:**

Canterbury City Council  
Benefits Service  
Military Road  
Canterbury, Kent  
CT1 1YW  
[www.canterbury.gov.uk](http://www.canterbury.gov.uk)

Dover District Council  
Benefits Service  
White Cliffs Business Park  
Dover, Kent  
CT16 3PJ  
[www.dover.gov.uk](http://www.dover.gov.uk)

Thanet District Council  
Benefits Service  
PO Box 9, Cecil Street  
Margate, Kent  
CT9 1XZ  
[www.thanet.gov.uk](http://www.thanet.gov.uk)