

Application for Housing Benefit to be paid to a third party



The Housing Benefit regulations allow the council to pay a claimant's benefit to a third party, either a person or company, if the claimant requests it in writing. However, in some circumstances we cannot pay benefit to a landlord or managing agent due to the restrictions put in place by the Local Housing Allowance scheme.

Please complete this form if you (the claimant) would like your Housing Benefit payments sent to a third party who is not your landlord or managing agent. The claimant should fill in Part A (below), and the person or organisation you want to receive the payment must fill in Part B (on the back).

Part A Claimant's details

First name:

Last name:

Daytime phone number:

E-mail address:

Address:

Postcode:

Benefit claim number:

How many weeks or how much money do you want us to pay to your third party?

Please give us the name and address of who you want us to pay and the reasons to pay them:

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Please continue on a separate sheet of paper if you need more room. If you want to change this arrangement you must tell us in writing.

Your signature:

Date:

Part B Third party information and declaration

Name and address of the person or organisation to be paid:

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If you are applying on behalf of an organisation please give us your job title and name:

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Relationship to the claimant:

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The bank or building society account you want the benefit paid into:

Names as they appear
on the account:

Branch sort code:

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Account number:

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Building society
account/roll number:

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Declaration

- I am happy to receive the claimant's Housing Benefit.
- I will tell the council's Benefits Service in writing about any changes that may affect the claimant's entitlement to Housing Benefit.
- I will repay any overpayment that is recoverable from me.

Third party's signature:

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Date:

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Once you have filled in this form and signed the declaration please return it to your Local Authority:

Canterbury City Council
Benefits Service
Military Road
Canterbury, Kent
CT1 1YW
www.canterbury.gov.uk

Dover District Council
Benefits Service
White Cliffs Business Park
Dover, Kent
CT16 3PJ
www.dover.gov.uk

Thanet District Council
Benefits Service
PO Box 9, Cecil Street
Margate, Kent
CT9 1XZ
www.thanet.gov.uk