

## Castle Street MSCP resident's access

The access allows you to park at any time, including weekends and bank holidays.

- I would like to apply for a twelve-month permit at £575 (including VAT).
- I would like to apply for a six-month permit at £287.50 (including VAT).
- I would like to apply for a three-month permit at £143.75 (including VAT).

Your completed application must be accompanied by a photocopy of all of the following documents:

- Your valid driving licence
- A vehicle registration document or insurance certificate for the vehicle. If you have use of a vehicle but do not own it, the owner's signed consent is required
- Proof that you live within the boundary shown on the map. This should be by way of a photocopy of a tenancy agreement including landlord signature, council tax bill (current year) or a recent utility bill, for example, water, gas or electric which should be dated within the last three months. (Please cover any financial details as we scan all the documents we receive and hold them on our computer system).

Please send your completed form and the correct fee (make cheques payable to Canterbury City Council) plus the necessary documents to Desk 9, Transportation and Environment, Canterbury City Council, Military Road, Canterbury CT1 1YW. Alternatively bring your completed form etc to the council offices in Military Road and your permit will be processed while you wait.

If there are any outstanding penalty charge notices for your vehicle we will not issue the permit.

Current permit number if you have one	
Your name (BLOCK LETTERS)	
Address (with postcode)	
Daytime phone number	
Vehicle registration number	
Make	Model
Your signature	Date / /

Access is valid from the date of issue. Where appropriate, refunds will be given for full months outstanding. Minimum refund of £30 less £10 administration charge.

**For office use only**

Permit number	Date of issue / /
Initial	
Checked by	

## Conditions of use

1. You must use the access in line with the current Canterbury City Council (Off Street Parking Places) Order, which you can see at the Council Offices, Military Road, Canterbury.
2. Access is valid from the date of issue. Refunds will only be given for full months outstanding with a minimum refund of £30 less £10 administration charge.
3. We will charge £10 administration fee for issuing a replacement permit.
4. If you break these conditions, the permit will be invalid and we will withdraw it.

## Use of your data

This authority is under a duty to protect the public funds it administers, it may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information see [www.canterbury.gov.uk/datamatch](http://www.canterbury.gov.uk/datamatch) or contact [transportation@canterbury.gov.uk](mailto:transportation@canterbury.gov.uk)

To improve the service we offer you, we may use this information for our research purposes and enforce parking regulations in the Canterbury district.

## Application boundary

