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Agenda

COUNCIL MEETING
(Report on the Committee structure for 2010/11)

Wednesday
12 May 2010
7.00 pm

Lord Mayor: Councillor Harry Cragg
Chief Executive: Colin Carmichael

CANTERBURY
CITY COUNCIL

A G E N D A

Item No.

17 COMMITTEE STRUCTURE FOR THE YEAR 2010/11

To appoint the Committees of the Council and the Panels and the Whitstable Harbour Board for the Council Year 2010/11 and to determine the membership and quorum and the terms of reference thereof - **Report of the Chief Executive attached**

Details of the suggested powers and duties and delegated powers of the Committees, Panels and the Whitstable Harbour Board (if appointed) are set out in the Constitution for the year 2010/11

ANNUAL MEETING OF THE COUNCIL

12 MAY 2010

AGENDA ITEM NO. 14

ELECTION OF THE EXECUTIVE

Conservative nominations for the Executive

Councillor Austin, Doyle, Ellis, Gilbey, Law, Lee, Patterson, A Taylor and Vickery-Jones.

AGENDA ITEM NO 17

Membership of Committees, the Whitstable Harbour Board and the Panels for the year 2010/11

Article 1.02 of Part Four of the constitution (council procedure rules) provides, inter alia, that at the annual meeting, the council will:

(i) decide which committees to establish for the municipal year;
(ii) decide the size and terms of reference for those committees;
(iii) decide the allocation of seats and substitutes to political groups in accordance with the political balance rules.

The balance of members (as opposed to groups) of the Council presently stands at 28 Conservative Members, 18 Liberal Democrat Members, 2 Labour Members and 2 Independent Members who are not constituted as a political group. Seats on committees are allocated to groups. In carrying out any review the Council is obliged to adopt the following principles and to give effect to them "so far as is reasonably practicable":

(a) That not all seats on the Council are allocated to the same political group;

(b) That the majority of the seats on the Council are allocated to a particular political group if the number of persons belonging to that group is a majority of the authority's membership;

(c) Subject to paragraphs (a) and (b) above, that the number of seats on the ordinary committees of the Council which are allocated to each political group, have the same proportion to the total of all the seats on the ordinary committees of that authority as is borne by the number of members of that group to the membership of the authority, and;

(d) Subject to paragraphs (a) to (c) above, that the number of the seats on the Council which are allocated to each group have the same proportion to the number of all the seats on that Council as is borne by the number of members of that group to the membership of the Council.

The Appointments Sub-Committee has met to consider the allocation of Committee /Sub-Committee / Board and Panel seats to the political groups for the year 2010/11 and has

supported the political balance calculations and Committee structure shown in Appendix 1 to this report. On this basis the Group Leaders have been invited to make nominations for the membership of Committees, Sub-Committees and other bodies and their nominations are set out in Appendix 2.

The size of Committees, Sub-Committees, Panels and the Whitstable Harbour Board, as now reported are recommended for approval by the Council.

TO RESOLVE

1) That the Council appoint the Committees, Panels and the Whitstable Harbour Board with memberships as set out in the attached Appendix 2 and that the nominations of the Group Leaders regarding their memberships be approved.
2) That, where required, the quorum of Committees, Panels, and the Whitstable Harbour Board as set out in the attached Appendix 2 be approved.
3) That Mrs Janet Jerram be appointed as the Independent Member of the Audit Committee for the year 2010/11 and the Chair of the Committee for that year.
4) That the terms of reference of the Committees, Panels and the Whitstable Harbour Board, which form part of the Constitution reported to the Annual Meeting, under agenda item No. 20, be approved.
5) That a Member Training Group be appointed for the year 2010/11 and that the membership comprising Councillors Austin, Calvert-Mindell, R Flaherty, J Perkins, H Taylor and Wratten.
5) That a Political Management Member Panel be appointed for the year 2010/11 with the terms of reference set out in the Constitution for the year 2010/11 with a membership of Councillors Dixey, Ellis, M Flaherty, Gilbey, Law, Lee, A Perkins Seath and H Taylor.
6) That a Staff and Safety Joint Consultative Group be established for the year 2010/11 with the terms of reference set out in the Constitution for the year 2010/11 and membership of Councillors Bissett, Dixey, R Flaherty, MacCaul, Patterson, Pickersgill, Sonnex and H Taylor.
7) That the Leader and the Deputy Leader be appointed as the Council's representatives to serve on the East Kent (Joint Arrangements) Committee for the year 2010/11,
8) That Councillors Samper and Thomas and one Liberal Democrat to be advised by the Group Leader be appointed as the Council's representatives on the East Kent (Joint Scrutiny) Committee for the year 2010/11.

APPENDIX 1

ALLOCATION OF COMMITTEE SEATS FOR THE COUNCIL YEAR 2010/11

		Entitlement	Allocation	Variation
Conservative	28/50 = 56% x 101 seats =	56.56	58	+1.44
Liberal Democrats	18/50 = 36% x 101 seats =	36.36	38	+1.64
Labour	2/50 = 4% x 101 seats =	4.04	5	+0.96

		Conservative	Liberal Democrat	Labour
Overview and Scrutiny Committee	16	9(8.96)	6(5.76)	1(0.64)
Development Control Committee	16	9(8.96)	6(5.76)	1(0.64)
Development Control (Site Visits) Panel	5	3(2.80)	2(1.80)	- (0.20)
Housing Appeals and Benefits Committee	11	6(6.16)	4(3.96)	1(0.44)
General Purposes Committee	10	6(5.60)	4(3.60)	- (0.40)
Licensing Committee	11	6(6.72)	4(3.96)	1(0.44)
Appointments Sub-Committee	7	4(3.92)	3(2.52)	- (0.28)
Scrutiny Sub-Committee	8	5(4.48)	3(2.88)	- (0.32)
Whitstable Harbour Board	7	4(3.92)	2(2.52)	1(0.28)
Regulatory and Appeals Sub-Committee	5	3(2.80)	2(1.80)	- (0.20)
Audit Committee	5	3(2.80)	2(1.80)	- (0.20)
	101	58	38	5
*Standards Committee	4	2	1	1

*Not included in calculations as the Standards Committee does not have to be politically balanced

APPENDIX 2

MEMBERSHIPS OF COMMITTEES AND BOARDS FOR THE YEAR 2010/11

OVERVIEW AND SCRUTINY COMMITTEE 2010/11
(Membership of 16)
Quorum of 8

Councillors Berridge, Bissett, Cragg, Davis, Dye, M Flaherty, MacCaul, Parry, Parsons, A Perkins, Reuby, Samper, Seath, Sharp, Sonnex and Windsor.

DEVELOPMENT CONTROL COMMMITTEE 2010/11
(Membership of 16)
Quorum of 8

Councillors Cragg, Eden-Green, M Flaherty, Hando, Linfield, McCabe, Patterson, Pickersgill, Samper, Seath, Sharp, Sonnex, Steed, H Taylor, Thomas and Vickers.

GENERAL PURPOSES COMMITTEE 2010/11
(Membership of 10)
Quorum of 5

Councillors Bissett, Dixey, R Flaherty, McMahan, Reuby, Sharp, Steed, H Taylor, Vye and Windsor.

HOUSING APPEALS AND BENEFITS COMMITTEE 2010/11
(Membership of 11) 2 Panels to be appointed drawn from the membership of the Committee.
Quorum of 3 for each Panel

Councillors Bissett, Davis, Hando, Harrison, Linfield, MacCaul, McCabe, Seath, Sonnex, Staley and Vickery-Jones.

Membership of the Panels as follows –

Panel 1 comprising Councillor Davis, Harrison, MacCaul, McCabe Staley and Seath

Panel 2 comprising Councillors Bissett, Hando, Linfield, Sonnex and Vickery-Jones

LICENSING COMMITTEE 2010/11
(Membership of 11)
Quorum of 6

Councillors Calvert-Mindell, Davis, R Flaherty, Harrison, J Perkins, A Perkins, Sonnex, Staley, A Taylor, Windsor and Wratten.

SUB-COMMITTEES/PANELS FOR THE YEAR 2010/11 TO BE ESTABLISHED AT THE SPECIAL MEETINGS ON 12 MAY 2010

SCRUTINY SUB-COMMITTEE 2010/11
(Membership of 8)
Quorum of 4

Councillors Calvert-Mindell, Cragg, MacCaul, Parry, A Perkins, Reuby, Samper and Windsor.

DEVELOPMENT CONTROL (SITE VISITS) PANEL 2010/11
(Membership of 5)
Quorum of 3

Councillors Eden-Green, McCabe, Patterson, Samper and Vickers.

REGULATORY AND APPEALS SUB-COMMITTEE 2010/11
(Membership of 5)
Quorum of 3

Councillors Eden-Green, R Flaherty, Reuby, H Taylor and Windsor.

APPOINTMENTS SUB-COMMITTEE 2010/11
(Membership of 7 **which shall include an Executive Member**)
Quorum of 4

Councillors Dixey, R Flaherty, Gilbey, Law, Lee, MacCaul and Parry.

OTHER APPOINTMENTS TO BE MADE AT THE ANNUAL MEETING OF THE COUNCIL ON 12 MAY 2010

EAST KENT (JOINT ARRANGEMENTS) COMMITTEE

The Leader and Deputy Leader.

EAST KENT (JOINT SCRUTINY) COMMITTEE

Councillors Samper and Thomas plus 1 Liberal Democrat to be advised by the Group Leader.

Political Management Member Panel 2010/11

Councillors Dixey, Ellis, M Flaherty, Gilbey, Law, Lee, A Perkins, Seath and A Taylor.

Member Training Group 2010/11

Councillors Austin, Calvert-Mindell, R Flaherty, J Perkins, H Taylor and Wratten.

Staff and Safety Joint Consultative Group 2010/11

Councillors Bissett, Dixey, R Flaherty, MacCaul, Patterson, Pickersgill, Sonnex and H Taylor.

Joint Transportation Board 2010/11

Councillors Berridge, Cragg, Eden-Green, Ellis, Hando, McMahan, Sharp, Thomas and Wratten.

Appointments to Outside Bodies Working Group

Councillors Pickersgill, Reuby, Sharp, and H Taylor plus 2 Liberal Democrats and 1 Labour Member to be advised by the Group Leaders.

OTHER COMMITTEES OR BOARD FOR WHICH A SPECIAL MEETING IS NOT REQUIRED ON 12 MAY 2010

AUDIT COMMITTEE 2010/11 (see * below)
(Membership of 5 together with an independent member who shall chair meetings of the Committee)
Quorum of 3

The Independent Member, Mrs Janet Jerram, to be appointed as the Independent Member and the Chairman of the Audit Committee for the year 2010/11.

Councillors Cragg, Parsons, J Perkins, Samper and Vye
(Conservative substitutes - Councillors Reuby and Thomas)
(Liberal Democrat substitutes - Councillors Berridge and Eden-Green)

* the membership should not include the Leader or Deputy Leader of a Group or any Member of the Executive

STANDARDS COMMITTEE
(4 Councillors plus 3 Independent Members a temporary Independent Member and 3 Parish Council representatives
Quorum of 5 which must include one of the Independent Members)

Councillors M Flaherty, Reuby, Samper and Seath.

*2 Independent Members and temporary Independent Member
*3 Parish Council representatives

*** see separate report under Agenda Item No. 25 for these appointments**

WHITSTABLE HARBOUR BOARD
(7 Councillors plus 5 Independent Members; Quorum of 6)

Councillors Dixey, Hando, Harrison, J Perkins, Thomas, Windsor and Wratten

Independent Members of the Whitstable Harbour Board for the terms of office indicated:-

Ms K Brown - 3 years from 19 January 2008
Ian Waddington - 3 years from 19 January 2008
Adam Roake - 3 years from 19 January 2009
Alex Stanmore - 3 years from 19 January 2009
Henry Lang - for the 3 year period until 31 December 2009

AREA MEMBER PANELS

CANTERBURY AREA MEMBER PANEL

Councillors for the following Wards:-

Barton, Northgate, St Stephen's, Westgate, Wincheap,

County Councillors for the following Electoral Divisions

Canterbury City NE
Canterbury City SW
Canterbury SE

The quorum shall be a minimum of three Members from either Council.

Trial Terms of reference as set out on pages 125 and 129 of the Constitution.

HERNE BAY AREA MEMBER PANEL

Councillors for the following Wards:-

Greenhill and Eddington, Herne and Broomfield, Heron, Reculver and West Bay.

County Councillor for the Herne and Sturry Electoral Division

2 County Councillors for the Herne Bay Electoral Division

The quorum shall be a minimum of three Members from either Council.

Trial Terms of reference as set out on pages 125 and 129 of the Constitution.

RURAL AREA (NORTH) MEMBER PANEL

Councillors for the following Wards:-

Blean Forest, Little Stour, Marshside, Sturry North and Sturry South.

County Councillor for the following Electoral Divisions

Herne and Sturry
Canterbury SE
Canterbury West

The quorum shall be a minimum of three Members from either Council**.**

Trial Terms of reference as set out on pages 125 to 129 of the Constitution.

RURAL AREA (SOUTH) MEMBER PANEL

Councillors for the following Wards:-

Barham Downs, Chartham and Stone Street, Harbledown and Rough Common, and North Nailbourne.

County Councillor for the following Electoral Divisions

Canterbury SE
Canterbury West

Trial Terms of reference as set out on pages 125 to 129 of the Constitution.

WHITSTABLE AREA MEMBER PANEL

Councillors for the following Wards:-

Chestfield and Swalecliffe, Gorrell, Harbour, Seasalter and Tankerton.

2 County Councillors for the Whitstable Electoral Division

The quorum shall be a minimum of three Members from either Council.

Trial Terms of reference as set out on pages 125 to 129 of the Constitution.

AGENDA ITEM NO. 25

INDEPENDENT MEMBERS AND PARISH COUNCIL REPRESENTATIVES ON THE STANDARDS COMMITTEE

Having regard to the need to retain expertise and experience on the Standards Committee whilst also having regard to the guidance from the Standards Board for England it is recommended:

(a) That Mr Peter Gottschalk and Mr Philip Lennard be re-appointed to the Standards Committee.

Note: Ms Rosalyn McIntyre has been appointed to serve for a period of four years from 16th July 2009.

(b) That Mr Raymond Evison and Mr Kenneth Terrett be re-appointed as 2 of the 3 parish council representatives on the Standards Committee for a period of one year.

Note: Mr Tony Day has been appointed as the other parish council representative on the Standards Committee to serve for a period of three years expiring in May 2011.

TO RESOLVE

SPECIAL MEETING OF THE EXECUTIVE - 12 MAY 2010

AGENDA ITEM 6 - APPOINTMENT OF EXECUTIVE WORKING GROUPS

Marlowe Members Working Party

Councillors Anderson, Dixey, Gilbey, Parry, A Perkins, Reuby and Seath.

Single Grants Gateway Panel

Councillors Harrison, McCabe, Pickersgill, Thomas, Vickers and Vye

Joint Executive / Overview and Scrutiny Committee Forum

3 Executive Members - Councillors Gilbey, Law and Lee.

Herne Bay Regeneration Group

Councillors Doyle, R Flaherty, Hando, Lee, Reuby, Sonnex, Vickery-Jones
and another Liberal Democrat to be advised by the Group Leader.

SPECIAL MEETING OF THE OVEVIEW AND SCRUTINY COMMITTEE - 12 MAY 2010

AGENDA ITEM NO. 5 - APPOINTMENT OF WORKING GROUPS

Childrens Services Forum

Councillors MacCaul, Parry, A Taylor, Vickery-Jones, Vye and Wratten.

Health Scrutiny Panel

Councillors Bissett, Calvert-Mindell, McCabe, Parsons J Perkins, Seath and Sonnex.

Joint Executive / Overview and Scrutiny Committee Forum

5 Overview and Scrutiny Committee Members

Councillors Cragg, MacCaul, Samper A Perkins and Seath