CANTERBURY
CITY COUNCIL

Agenda

Licensing Sub Committee

Thursday
5 April 2012
at 1.30 pm

Tower House
Westgate
Canterbury

Membership of the Licensing Sub Committee

Quorum - 3 Members

Councillors

Councillor Harrison (Chairman)
Councillor Oakey (Vice Chairman)
Councillor Waters
Councillor Westgate (reserve Member)

Legal advisor: Pauline Goldsack

Administrator for the meeting: Jemma Richards

Also circulated to the remaining Members of the Licensing Committee for information.

Press (6)

NOTES

1 **Details of the order of proceedings are attached to this agenda for information.**
2 Neither the Council nor its Executive has authorised the recording of their meetings or those of any committee, sub-committee, working group or similar body by members of the public or the media by any mechanical or electronic device or similar means. Recordings will not be permitted at any such meetings to which the press and public are admitted unless the council decides otherwise.

3 The venue for the meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.

4 The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.

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A G E N D A

Page (s)

1 APOLOGIES FOR ABSENCE

2 SUBSTITUTE MEMBERS

The Chief Executive to report any notifications received prior to this meeting regarding the attendance of substitutes for the named Members of the Sub-Committee.

3 DECLARATION OF ANY INTERESTS BY MEMBERS OR OFFICERS

4 MINUTES 7 - 17

TO CONFIRM as a true record the minutes of the meetings of the Sub-Committee held on 6 and 20 March 2012.

5 EXCLUSION OF THE PRESS AND PUBLIC

TO CONSIDER - Whether to exclude the public from all or part of the hearing where the Panel consider that the public interest in so doing outweighs the public interest in the hearing, or that part of the hearing, taking place in public.

(This matter may also be raised at any time during the hearing).

TO RESOLVE - That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business on the grounds that there would disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act or the Freedom of Information Act or both.

(Where a hearing takes place with the public excluded, audio recording will not take place whilst the public are so excluded).

6 APPLICATION TO TRANSFER OWNERSHIP AND RE LICENCE A PRIVATE HIRE VEHICLE 18 - 20

TO CONSIDER.

7 APPLICATION FOR A PRIVATE HIRE DRIVERS LICENCE 21 - 24

TO CONSIDER.

Licensing Sub-Committee Hearings – Order of business

1. Welcome by the Chairman

2. Introductions
· Chair
· Other Members on Committee
· Reserve Member
· Minute taker
· Legal Officer
· Licensing Officer

3. Housekeeping
· Toilets
· Fire
· Mobile phones off/silent

4. Under the Licensing Act 2003 each Hearing before this Sub-Committee must be treated on its own merits

5. Procedure
· Licensing officer to introduce application

6. Applicant
· Applicant to formally make application
· Sub-Committee Members to ask questions of applicant
· Responsible Authorities to ask questions of applicant
· Interested Parties to ask questions of applicant

7. Responsible Authorities
(The same procedure for each Responsible Authority)
· Responsible Authority to make representation
· Sub-Committee Members to ask questions of Responsible Authority
· Applicant to ask questions of Responsible Authority

8. Interested Parties
(The same procedure for each Interested Party)
· Interested Party to make representation
· Sub-Committee Members to ask questions of Interested Party
· Applicant to ask questions of Interested Party

9. Applicant to summarise application

10. Sub-Committee to retire for consideration of the application. All relevant representations, including those made by persons not at the Hearing will be given proper consideration. The Sub-Committee may ask the legal officer to retire with them.

11. The Sub-Committee will resume and give their decision.

12. Throughout this Hearing there must be courtesy and politeness from all parties.

13. Firstly, will all those entitled to speak at this Hearing please give their names to the Legal Officer. Only the applicant or their representative and their witnesses plus those that have made a valid written representation or are representing such a person are entitled to speak at this Hearing.

14. The Licensing Officer will now introduce the application.