Section 9.4.1a Open Space Strategy - Aspire to quality policy action plan

1	**Provide high quality open space**						
No	**Action**	**Target**	**Start date**	**Due date**	**Funding**	**Indicator / strategy links**	**Lead**
1.1	Ensure that the design of new and enhanced open space and fixed play areas are informed by best practice	Play England 'Design guide for play' used to inform decisions on 100% of new and refurbished play areas	April 2009	March 2014	Within existing resources plus external funding may be required	Play Strategy NI199, NI5	Outdoor Leisure Manager
1.2	Explore opportunities to develop natural play space, recycling natural resources (e.g. felled trees) to create stimulating areas for play.	1 natural play space developed per year	April 2009	March 2014	Within existing resources plus external funding may be required	Environment Policy, Play Strategy, NI5, NI199	Landscape Design Officer
1.3	Seek to obtain "Towards an Excellent Services"	Accreditation by March 2014	April 2009	March 2014	Within existing resources	LI 4	Outdoor Leisure Manager
1.4	Seek Green Flag status for a park in each urban area	3 parks by March 2014	April 2009	March 2014	Within existing resources plus external funding may be required.	LI 1	Outdoor Leisure Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
1.5	Retain Green Flag status in country parks	Retain 2	April 2009	March 2014	Within existing resources	LI 2	Conservation and Countryside Team Leader
1.6	Retain Coastal Awards for beaches	Retain 4	April 2009	March 2014	Within existing resources	Environment Policy, LI 3	Culture and Communications Manager
2	**Provide quality open space fit for purpose**						
2.1	Engage police architect in designing out crime in open space	Police input to 5 key projects	April 2009	March 2014	Partnership working	Play Strategy, NI17, NI5	Landscape Design Officer
2.2	Strive to design open space as multi functional spaces	Part of all new developments	April 2009	March 2014	Partnership working plus existing resources	Local Development Framework	Landscape Design Officer
2.3	Ensure that new developments are designed to fit in and link with the surrounding environment	Part of all new developments	April 2009	March 2014	Within existing resources	Local Development Framework	Planning Manager / Landscape Design Officer
2.4	Work with partners including cricket clubs in Whitstable and Herne Bay to address the shortfall in cricket provision	1 new cricket square	April 2009	March 2014	Partnership working plus external funding required	Kent Cricket Board Facilities Plan, NI 110,	Culture and Communications Manager
2.5	Work with partners to develop a community football hub in Canterbury to address identified shortfall	Deliver Canterbury Hub	April 2009	March 2014	Partnership working plus external funding required	Kent Football Association Plan, NI 110,	Culture and Communications Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
2.6	Work with partners to develop youth and mini football provision in the Whitstable area	1 new football site	April 2009	March 2014	Partnership working plus external funding required	Kent Football Association Plan, NI 110,	Culture and Communications Manager
2.7	Work with partners to develop youth and mini football provision in the Herne Bay area	1 new football site	April 2009	March 2014	Partnership working plus external funding required	Kent Football Association Plan, NI 110,	Culture and Communications Manager
2.8	Work with partners and education to develop STP provision and maximise usage	1 new STP Whitstable or Herne bay	April 2009	March 2014	Partnership working plus external funding required	Kent Football Association Plan, NI 110,	Culture and Communications Manager
2.9	Work with education and rugby clubs to develop junior rugby provision to meet shortfalls in Canterbury and Whitstable	1 new junior rugby site	April 2009	March 2014	Partnership working plus external funding required	Kent Rugby Football Union Plan, NI 110,	Culture and Communications Manager
2.10	Work with partners to develop projects to fill the identified gaps in open space provision	Deliver 1 project	April 2009	March 2014	Partnership working plus external funding required	LI 6	Outdoor Leisure Manager / Communications and Culture Manager
2.11	Work with partners to complete the Church Lane, Whitstable open space and play provision.	Develop site0	April 09	March 2011	Section 106	Allotment strategy / Play Strategy	Outdoor Leisure Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
3	**Maintain safe and accessible open space**						
3.1	Monitor Environmental Services Contract to ensure high standards of maintenance and cleanliness for city council open space and play areas	95% compliance	April 2009	March 2014	Environmental Services Contract, Within existing resources	Open spaces strategy, NI199, NI5 LI7	Street Scene Manager
3.2	Further improve signage at play areas to encourage reporting of graffiti / damage / litter etc – linked to 'fix my street' initiative	Signage installed at all city council play areas	April 2009	June 2010	Within existing resources	Play Strategy NI199, NI5	Street Scene Manager
3.3	Dual use equipment to be included in all new and refurbished play areas	Dual-use equipment installed in 100% of new and refurbished playgrounds	April 2009	March 2014	Within existing resources	Play Strategy NI199	Outdoor Leisure Manager /
3.4	SNAAP families to be consulted all on new / enhanced fixed play provision	5 consultation exercises carried out each year	April 2009	March 2014	Partnership working plus existing resources	Play Strategy NI3, NI5	Outdoor Leisure Manager

Section 9.4.1b Open Space Strategy – Protect policy action plan

4	**Protect existing open space through planning policy**						
No	**Action**	**Target**	**Start date**	**Due date**	**Funding**	**Indicator / strategy links**	**Lead**
4.1	Review open space byelaws in a rolling programme	8 byelaws to be reviewed	April 2009	March 2014	Partnership working plus existing resources	Play strategy, LI 13	Head of Legal Services
4.2	Ensure that Open Space Strategy is feed into the emerging Core Strategy and Local Development Framework	Open Space Strategy embedded by March 2014	April 2009	March 2014	Within existing resources	Core Strategy, Local Development Framework	Head of Planning / Regeneration and Economic Development.
4.3	Work with partners to develop Tree Guidance	New Tree Guidance	April 2009	March 2011	Within existing resources plus partnership working	Environment Policy	Conservation and Countryside Team Leader / Street Scene Manager
5	**Protect existing open space through general policy and strategic links**						
5.1	Work with partners to develop the evolving Kent Coastal Strategy	Support strategy	April 2009	March 2010	Partnership working, may require external funding	Adopted Kent Coastal Strategy LI 11	Communications and Culture Manager / Outdoor Leisure Manager
5.2	Work with partners to deliver the Kent Coastal Strategy actions appropriate for Canterbury Coast	Agree appropriate actions and timescale to deliver	April 2010	March 2014	Partnership working, may require external funding	Kent Coastal Strategy LI11	Communications and Culture Manager / Outdoor Leisure Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
5.3	Ensure value of open space continues to be recognised in key strategic documents	Inform strategy development	April 2009	Sept 2009	Within existing resources	Canterbury Partnership Plan, Corporate plan	Outdoor Leisure Manager
5.4	Work with partners to enforce community safety legislation in open space	Support partners to enforce legislation where appropriate	April 2009	March 2014	Partnership working,	Canterbury Community Safety Strategy	Canterbury Community Safety Partnership
5.5	Work with Kent County Council to support the Countryside Access Improvement Plan	Support KCC to deliver improvements in Canterbury area	April 2009	March 2014	Partnership working, may require external funding	Countryside Access Improvement Plan	Transport Manager
5.6	Engage in the potential reservoir project to maximise opportunities and reduce negative implications.	Engage in negotiations as appropriate	April 2009	March 2014	Partnership working, may require external funding	Core Strategy	Regeneration and Economic Development Manager
5.7	Work with partners to protect SSSI sites in area	Help safe guard existing sites	April 2009	March 2014	Partnership working, may require external funding	Core strategy Natural England. LI 10, LI 11, LI12	Conservation and Countryside Team Leader
5.8	Work with The Blean Woodland Initiative project to protect and enhance the Blean woods	Active member of project board	April 2009	March 2014	Partnership working, may require external funding	Core Strategy	Conservation and Countryside Team Leader
5.9	Proactively engage with development of county play strategy to maximise opportunities for the Canterbury district	£100k DCSF funding secured for fixed play in priority areas	April 2009	March 2011	Use existing resources to seek external funding	NI110, NI199	Outdoor Leisure Manager

Section 9.4.1c Open Space Strategy - Enhance policy action plan

6	**Seek to enhance open space via use of priority lists**						
No	**Action**	**Target**	**Start date**	**Due date**	**Funding**	**Indicator / strategy links**	**Lead**
6.1	Deliver a rolling programme of enhancements to open space, in areas of greatest need, as identified through the open space strategy i.e. Westgate Gardens	Five areas from top of priority list improved each year	April 2009	March 2012	CCC capital programme, developer contributions plus partnership working to attract external funding	Play Strategy, NI199 LI 5	Outdoor Leisure Manager
6.2	To deliver the BIG Lottery play programme	Programme fully delivered	April 2009	March 2010	Within existing resources	Community Development strategy, NI3, NI6, NI11, NI17, NI110, NI199 LI 5	Outdoor Leisure Manager and Children and Youth Manager
6.3	Work with partners to develop rolling programme of changing room enhancements as identified in open space strategy	One enhanced changing room per year	April 2009	March 2014	CCC budgets, develop contributions and partnership working to attract external funding	NI 110, LI 5	Culture and Communications Manager / Street Scene Manager
6.4	Keep under review the layout of adult pitch provision to meet changing needs as youth / mini usage increases.	Annual review	April 2009	March 2014	Within existing resources	NI 110, LI 5	Culture and Communications Manager / Street Scene Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
7	**Seek to develop partnerships to maximise opportunities to fill the gaps in provision and enhance open space**						
7.1	Seek opportunities with developers to introduce new fixed play areas to fill identified gaps in provision	Developers engaged in two areas	April 2009	March 2010	Partnership working to attract external funding	NI199 LI 6	Planning Department / Outdoor Leisure Manager
7.2	Ensure an imaginative approach is taken to new play areas	One new natural play area and one interactive play area installed	April 2009	March 2012	Partnership working to attract external funding	Play Strategy, NI199	Outdoor Leisure Manager / Countryside Manager
7.3	Play Provider e-newsletter to be circulated with funding information	E-newsletter produced twice a year	April 2009	March 2012	Within existing resources	NI110	Children and Youth Manager
7.4	Work with partners to improve coordination of seafront service for Herne Bay and Whitstable	Develop service plan by 2012	April 2009	March 2014	Partnership working to attract external funding	Kent Coastal Strategy	Regeneration and Economic Development / Culture and Communications Manager
7.5	Work with partners to develop a central Canterbury service plan	Develop service plan by 2012	April 2009	March 2014	Partnership working to attract external funding	Kent Coastal Strategy	Regeneration and Economic Development / Culture and Communications Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
7.6	Work with partners to enhance the Biodiversity Opportunity Areas identified in the Landscape Character and Biodiversity Appraisal	2 projects	April 2009	March 2014	Biodiversity Action Plan partnership working to attract external funding	Environmental policy LI 10	Conservation and Countryside Team Leader
7.7	Revise and adopt the Stour Riverside Strategy	Revised strategy adopted by 2011	April 2009	March 2014	Developer contributions and partnership working to attract external funding	Riverside Strategy, Environment Agency Stour river strategy	Conservation and Countryside Team Leader
7.8	Undertake further research to clarify strategic thresholds for named parks and gardens	Undertake research by March 2011	April 2009	March 2011	Officer time	Open space Strategy LI 8	Conservation and Countryside Team Leader
7.9	Undertake further research to clarify strategic thresholds for named natural and semi natural open space	Undertake research by March 2011	April 2009	March 2011	Officer time	Open space Strategy LI 8	Conservation and Countryside Team Leader

Section 9.4.1d Open Space Strategy - Promote action plan

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
8	**Actively promote appropriate usage of open space**						
8.1	Review and audit latest leaflets and information. Update websites: Canterbury.gov.uk, notbored.net Canterbury.co.uk	All leaflets on appropriate website by Sept 2009. Update as required	April 2009	March 2014	Within existing resources	Play Strategy NI199	Officer working group led by Communications Manager
8.2	Maps detailing information of local play areas to be distributed to schools, children's centres and public buildings – linked to update of play priority matrix covering Whitstable, Herne Bay, Canterbury and villages	40 maps / leaflets distributed	April 2009	March 2010	Within existing resources	Play Strategy NI199	Outdoor Leisure Manager
8.3	www.notbored.net to be further improved, including more user-friendly information, links to other play providers' sites, and addition of play priority matrix	Minimum 62,000 hits on notbored pa	April 2009	March 2014	Within existing resources	Community Development Strategy	Children and Youth Manager
8.4	To include notbored website on touch screen equipment installed in public places (children's centres, hospital, schools Gateway project etc)	Website featured on 100% of equipment in family-related venues	April 2009	March 2012	Within existing resources	Play Strategy	Children and Youth Manager / Tourism Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
8.5	Increase information available to young people about services – including play	z-cards produced for young people	April 2009	Sept 2009	Within existing resources	Youth Strategy, NI199	Children and Youth Manager
8.6	All schools to be visited each year to promote information about play, z-cards and relevant websites	All schools visited each year	April 2009	March 2012	Within existing resources	Youth strategy, NI10, NI110, NI199	Children and Youth Manager
8.7	Increase the information available on existing open space on touch screen equipment installed in public places (children's centres, hospital, schools Gateway project etc).	Develop the website	April 2009	March 2012	Within existing resources	Youth strategy, NI10, NI110, NI199	Outdoor Leisure Manager / Tourism Manager
8.8	Work in partnership to share information regarding reported ASB	Improve communications	April 2009	March 2014	Within existing resources	Safer Canterbury District plan	Safer Canterbury Community Partnership
8.9	Work in partnership to take action where required on reported ASB	Joint enforcement	April 2009	March 2014	Within existing resources	Safer Canterbury District plan	Safer Canterbury Community Partnership
8.10	Promote licensed event sites, sports pitches etc via online booking / tourism touch screens to promote appropriate usage of open space	Online booking, leaflets and information	April 2009	March 2014	Within existing resources link with Active Canterbury	NI10, NI110, NI199	Outdoor Leisure/ Countryside / Street Scene

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
8.11	Promote coastal skate park		April 2009	March 2014	Within existing resources plus external funding	Play Strategy	Outdoor Leisure Manager
8.12	Work with health agency partners to promote healthy activities in open space	1 project per year	April 2009	March 2014	Within existing resources plus external funding	NI10, NI110 and NI199	Outdoor Leisure Manager/ Communications and Culture Manager
8.13	Inform tourism team about open spaces in order to promote them as attractions within the district through the tourism website	Open spaces listed as attractions on website	April 2009	March 2014	Within existing resources	Youth strategy, NI10, NI110, NI199	Outdoor Leisure/Tourism
8.14	Coordinate and promote appropriate concessions in open space	Process and opportunities	April 2009	March 2010	Within existing resources	Li 14	Property Services Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
9	**Actively involve communities in decision making, developing and managing open space locally**						
9.1	Engage children, young people and local residents in the design of new and refurbished play areas and open space.	Children and young people engaged in design of all new and refurbished play areas	April 2009	March 2014	Within existing resources	Play Strategy NI199, NI5 LI 9	Outdoor Leisure Manager
9.2	Publish Open Space strategy monitoring information on Canterbury.gov.uk and notbored.net websites	Monitoring information published quarterly	From Sept 2009	March 2014	Within existing resources	Play Strategy	Outdoor Leisure Manager / Children and Youth Manager
9.3	Develop a young person's charter – setting out what they can expect from consultation and engagement on play provision	Charter produced	April 2009	March 2010	Within existing resources	Youth strategy	Children and Youth Manager / Outdoor Leisure Manager
9.4	Play Provider Network to run multi-agency training on effective children and youth participation	Two training sessions delivered	April 2009	March 2012	Within existing resources	Play Strategy	Children and Youth Manager
9.5	Carry out a review of children and youth consultation and participation projects	Review completed	April 2011	March 2014	Within existing resources	Community Development strategy	Children and Youth Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
9.6	Facilitate one community led management plan per year for semi-natural open space	Three sites	April 2009	March 2014	Partnership working to attract external funding	NI 6 NI 197 LI 9	Outdoor Leisure Manager
9.7	Monthly E news regular external funding updates for open space projects	Monthly circulation plus on website	April 2009	March 2014	Within existing resources	Play Strategy, Community Development Strategy, NI 6 NI 197	Outdoor Leisure/ Children and Youth Manager
9.8	Engage local communities in the design of new open space provision	Every project	April 2009	March 2014	Within existing resources	NI 199, NI 5 LI 9	Outdoor Leisure Manager
9.9	Engage local communities in potential projects to fill the identified gaps in open space provision.	Every project	April 2009	March 2014	Within existing resources	NI 199, NI 5 LI 9	Outdoor Leisure Manager
9.10	Invite community groups and representatives to an annual open space conference share funding opportunities, best practice and review progress	50 groups per year	April 2009	March 2014	Within existing resources	NI 199 NI 5 LI 9	Outdoor Leisure/ Children and Youth Manager
9.11	Support one community led Britain in Bloom entry per year	Five	April 2009	March 2014	Within existing resources	NI 199, NI 5 LI 9	Outdoor Leisure Manager
9.12	Support a community led Canterbury Parks Forum	Set up by January 2012	April 2009	March 2014	Within existing resources plus external resources to deliver projects	NI 199 NI 5 LI 9	Outdoor Leisure Manager

No	Action	Target	Start date	Due date	Funding	Indicator / strategy links	Lead
10	**Recognise and reward community led projects**						
10.1	Run 'Positive about play' sessions for parents to raise awareness about the value of play	Three sessions delivered to parents	April 2009	March 2014	Within existing resources	Play Strategy, NI3, NI17	Riverside Children's Centre Manager / Children and Youth Manager
10.2	'Celebration of play' event to be run with local communities to promote the value of play	One event held by March 2012	April 2010	March 2014	Within existing resources	Play Strategy, NI3, NI17	Riverside Children's Centre / Children and Youth Manager
10.3	Aim to enter open space nominations per year into Lord Mayor Awards for volunteering	Two per year	April 2009	March 2014	Within existing resources	Community Development Strategy	Open Space Group
10.4	"Celebrate" community led projects at annual open space conference.	One event held by March 2012	April 2010	March 2014	Within existing resources	Play Strategy, NI3, NI17	Community Development